



STANDARD APPLICATION FOR EMPLOYMENT AT HAPPY HOUSE GUTTERS

We are a drugfree work place. It is our policy to comply with all applicable state and federal laws prohibiting discrimination in employment based on race, age, color, sex, religion, national origin, disability or other protected classifications.

PERSONAL DATA

Name (last, first middle) _____

Street Address and/or Mailing Address _____

City _____ State _____ Zip _____

Telephone # _____ Email: _____

Date you can start work _____ Do you have a High School Diploma or GED? Yes No

Are you authorized to work in the U.S. on an unrestricted basis? Yes No

Have you ever been convicted of a crime, regardless of whether it was a felony or misdemeanor? (Convictions will not necessarily disqualify an applicant for employment.) Yes No

If yes, explain: _____

Do you have a valid drivers license for the state of Oregon? Yes No

Have you had any traffic violations or accidents other than parking tickets within the past 10 years?

Yes No If yes, explain: _____

List any driving experience you have other than passenger vehicles (commercial, trailer, box truck, forklift, etc.).

The essential functions of most jobs at Happy House Gutters will require that employees lift up to 50 lbs, bend & stoop frequently, climb tall ladders, drive company vehicles, and work outside in all weather conditions. To the extent these functions may be applicable to the position for which you are applying, can you perform all of the above functions or perform all the above functions with reasonable accommodations? Yes No

Answering "no" to this inquiry is not an automatic bar to employment. Happy House Gutters is an equal opportunity employer and complies with all facets of the American with Disabilities Act (and any applicable laws).

WORK HISTORY Start with your present or most recent employment and work back. Use separate sheet if necessary. (INCLUDE PAID AND UNPAID POSITIONS) *May we contact your present employer?* Yes No N/A

Job Title #1 _____ Company Name _____

Start Date (mo/day/yr) _____ End Date (mo/day/yr) _____

Supervisor's Name _____ Phone Number _____

City _____ State _____

Duties: _____

Reason for Leaving _____

Job Title #2 _____ Company Name _____

Start Date (mo/day/yr) _____ End Date (mo/day/yr) _____

Supervisor's Name _____ Phone Number _____

City _____ State _____

Duties: _____

Reason for Leaving _____

Job Title #3 _____ Company Name _____

Start Date (mo/day/yr) _____ End Date (mo/day/yr) _____

Supervisor's Name _____ Phone Number _____

City _____ State _____

Duties: _____

Reason for Leaving _____

QUALIFICATIONS Please list any education or training you feel relates to the position applied for that would help you perform the work, such as schools, colleges, degrees, vocational or technical programs, and military training.

Ed/Training: _____ Date: _____

Other SPECIAL SKILLS List any special skills or experience that you feel would help you in the position that you are applying for (construction, tree trimming, leadership, etc.) _____

REFERENCES Please list three professional references not related to you. If you don't have three professional references, then list personal, unrelated references.

#1 Name _____

Phone _____ Relationship _____

#2 Name _____

Phone _____ Relationship _____

#3 Name _____

Phone _____ Relationship _____

I certify that the facts set forth in this Application for Employment are true and complete to the best of my knowledge. I understand that if I am employed, false statements, omissions or misrepresentations may result in my dismissal. I authorize the Employer to make an investigation of any of the facts set forth in this application and release the Employer from any liability. The employer may contact any listed references on this application.

Return completed application to Happy House Gutters, P.O. Box 694, Creswell, OR 97426 or email happyhousegutters@aol.com.

Applicant Signature _____ Date _____